ATHLETA Transmittal Store Development 2 Folsom Street. 5th Floor San Francisco, CA 94105								
l	Project Scope: NEW							
Instructions: 1. Enter the Oracle 6 digit project ID number in cell C19 below. 2. Check the yellow highlighted cells for the correct data that has automatically populated, (and fill in/correct any data that is specific to the issue type. Enter Architect assigned to project into cell G37 if needed. 3. To open the proper section, click on the "CLICK HERE to open" button adjacent to the target issue type. If you click on the wrong button, click on the red "CLICK HERE to close" button. 4. "Save As" this entire excel workbook and forward issue set documents with standard naming conventions. See 2nd tab of Transmittal Workbook for file naming, email, and FTP site instructions. Reference Tools:								
	Supplier Contact List	Project Directory (Project Specific Team)	Regional Field Directory (Store/Field related contacts)					
Project	PROJECT ID (Oracle 6 digit #): 140261		DATE OF ISSUE SET:	02/19/21				
073	·		(Date of Issue Set same as Title	e Block on drawings)				
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	Promontory	244.2021						
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	Feasibility MEP	Review of LL Drawings Set	х	Bid Set	As-built Set			
	Feasibility Arch Set	Landlord Approval Set		Bid Addendum Set				
	Gap Inc. Construction Team Contacts							
	<u>architect:</u> tab of Transmittal Workbook for file naming, email	, and FTP site instructions.						
	Construction Project Manager (CPM):	Architect:	(Contact)		Sr. Project Manger, Architecture Fung, Raymond			
	Tyson, Todd Gap Inc.		Gagnon, Christina Brr Architecture, Inc.		Gap Inc.			
	504 E. Pasadena Rd Pasadena, MD 21122		8131 Metcalf Ave, Suite 300 Overland Park, KS 66204		2 Folsom St. 5th Floor San Francisco, CA 94105			
	410-241-2466 Todd_Tyson@gap.com		913-262-9095 christina.gagnon@brrarch.com		415-427-2014 ray_fung@gap.com			
	Sr. Project Manager - Construction: Tyson, Todd		MEP Engineer: Harris, Robert		Sr. Project Manger, Engineering CANDOR, JONATHAN			
	Gap Inc.		Henderson Engineers		Gap Inc.			
	504 E. Pasadena Rd Pasadena, MD 21122		8345 Lenexa Dr, Suite 300 Lenexa, KS 66214		2 Folsom Street San Francisco, CA 94105			
	410-241-2466 Todd_Tyson@gap.com		(913) 742-5358 rober.harris@hendesonengineers.c	o <u>m</u>	415-427-4749 Jonathan_Candor@gap.com			
Feasibili	ity Set		<u> </u>		[C] CK CLICK			
	Check Set (2 weeks prior to permit/bid set) -				ICLICK CLICK			
Review	of LL Drawings Set - Architects may send hardcop	ies to Plan Express. Plan Express will then make PDF's si	ized to 22x34 -		CLICK CLICK			
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Project Project					
PROJECT ID (Oracle 6 digit #): 140261	DATE OF ISSUE SET:	02/19/21			
07341	(Date of Issue Set same as Title Block on drawings)				
ATH.7341.StationPark.NEW.2021					
No GC Awarded Yet	x Athleta Operations	Eric Hunnicutt (Eric_Hunnicutt@gap.com)			
In the second se	x Dir. of Architecture	Jason Arth@gap.com			
Architect has emailed (DWG file) Floor Plan & Reflected Ceiling Plan (No dimensions, notes, symbols, etc.) to:	x Dir. Of Architechture	Christina Clarke@gap.com			
x PlayNetwork: (gapprojects@playnetwork.com)					
x Visual Ops (ATH): (gap,rojects@piaynetwork.com) (gap,rojects@piaynetwork.com)					
x Visual Ops (ATH): (katie_Penn@gap.com)					
As-built Set -					

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