

ATHLETA Transmittal

Store Development
2 Folsom Street, 5th Floor
San Francisco, CA 94105

Project Scope: NEW

Instructions:

1. Enter the Oracle 6 digit **project ID** number in cell C19 below.
2. Check the yellow highlighted cells for the correct data that has automatically populated, (and fill in/correct any data that is specific to the issue type. Enter Architect assigned to project into cell G37 if needed.
3. To open the proper section, click on the "CLICK HERE to open" button adjacent to the target issue type. If you click on the wrong button, click on the red "CLICK HERE to close" button.
4. "Save As" this entire excel workbook and forward issue set documents with standard naming conventions. See 2nd tab of Transmittal Workbook for file naming, email, and FTP site instructions.

Reference Tools:

1. Supplier Contact List
(Approved suppliers by brand)
2. Project Directory
(Project Specific Team)
3. Regional Field Directory
(Store/Field related contacts)

Project

PROJECT ID (Oracle 6 digit #): 140261

DATE OF ISSUE SET:

02/19/21

(Date of Issue Set same as Title Block on drawings)

07341
ATH.7341.StationPark.NEW.2021

230 NE Promontory

Farmington UT 84025

Issue Type - (Select the appropriate type(s) of Transmittal Issue Set)

<input type="checkbox"/> Feasibility LL Coord. Set	<input type="checkbox"/> 100 % CD Check Set	<input type="checkbox"/> Permit Set	<input type="checkbox"/> Revision # (XX) Set
<input type="checkbox"/> Feasibility MEP	<input type="checkbox"/> Review of LL Drawings Set	<input checked="" type="checkbox"/> Bid Set	<input type="checkbox"/> As-built Set
<input type="checkbox"/> Feasibility Arch Set	<input type="checkbox"/> Landlord Approval Set	<input type="checkbox"/> Bid Addendum Set	

Gap Inc. Construction Team Contacts

Note to architect:

See 1st tab of Transmittal Workbook for file naming, email, and FTP site instructions.

Construction Project Manager (CPM):

Tyson, Todd
Gap Inc.
504 E. Pasadena Rd
Pasadena, MD 21122
410-241-2466
Todd_Tyson@gap.com

Architect:

(Contact)

Gagnon, Christina
Brr Architecture, Inc.
8131 Metcalf Ave, Suite 300
Overland Park, KS 66204
913-262-9095
christina.gagnon@brrarch.com

Sr. Project Manager, Architecture

Fung, Raymond
Gap Inc.
2 Folsom St. 5th Floor
San Francisco, CA 94105
415-427-2014
ray_fung@gap.com

Sr. Project Manager - Construction:

Tyson, Todd
Gap Inc.
504 E. Pasadena Rd
Pasadena, MD 21122
410-241-2466
Todd_Tyson@gap.com

MEP Engineer:

Harris, Robert
Henderson Engineers
8345 Lenexa Dr, Suite 300
Lenexa, KS 66214
(913) 742-5358
rober.harris@hendersonengineers.com

Sr. Project Manager, Engineering

CANDOR, JONATHAN
Gap Inc.
2 Folsom Street
San Francisco, CA 94105
415-427-4749
Jonathan_Candor@gap.com

Feasibility Set

100% CD Check Set (2 weeks prior to permit/bid set) -

Review of LL Drawings Set - Architects may send hardcopies to Plan Express. Plan Express will then make PDF's sized to 22x34 -

Landlord Approval Set -

Permit Set -

Bid / Bid Addendum / Revision Set -

Note to Plan Express - Please send the following:

(1) 11 x 17 Full Set to the following (including Project Manual as applies):

<input type="checkbox"/> Sr Project Manager - A&E:	(Contact)
<input type="checkbox"/> Sr Project Manager - Construction:	Tyson, Todd
<input type="checkbox"/> Construction Project Manager(CPM):	Tyson, Todd
<input checked="" type="checkbox"/> x	(No hard copy to MINs scope CPMs)
<input type="checkbox"/> Zones Infrastructure:	Young Brown

Architect to email (PDF and CAD files) of LP Sheets (A3-1, A5-0, A5-1, E1-0, E5-0, E9-5)

<input checked="" type="checkbox"/> x Brand LP	Taralyn_Wass@gap.com
<input checked="" type="checkbox"/> x Brand LP	Melissa_Diaz@gap.com
<input checked="" type="checkbox"/> x LP Ops	LP_technology@gap.com
<input checked="" type="checkbox"/> x LP Vendor - Checkpoint	gap_easinfo@checkpoint.com
<input checked="" type="checkbox"/> x LP Vendor - ADT/Protection 1	jdeyong@adt.com
<input checked="" type="checkbox"/> x LP Vendor - JCI/Tyco	Sensormatic_JCI_Gap@jci.com

If 100% checkset was not issued separately:

- (1) 11 x 17 Full Set – Ship FEDEX 2ND DAY:
(No project Manual, No ARCH sheets except A0-0/C0-0 index page,
No SP sheets)
Select Sr.Project Manager, Engineering

For Bid Issue:

Attached the following for all New Stores, and Remodels:

OracleId_store#_sqft_matrix.xls

For Bid Addendum / Revision Set ONLY:

(x) 22 x 34 Full Set or 11 x 17 Half Set
Add checklist item: "Attached when issuing a Revision Set: OFI Revision Notification 161207.pdf"

No Plan Express Distribution to LL -Architect sending under separate cover

Plan Express- Send to Landlord directly below:

Landlord :

Contact Name
(Company Name)
(Address)
(City, State, Zip)
(Phone)
(Email)

Attached when Square Footage changed since Bid Issue:

OracleId_store#_sqft_matrix.xls

For Revision Set ONLY:

(1) 22 x 34 & (1) 11 x 17 Full Set (including Project Manual as applies)

General Contractor (GC):

(Company)

(City, State, Zip)
(Phone)
(Email)

Jobsite Superintendent

Jobsite Superintendent

(City, State, Zip)
(Phone)
(Email)

PLAN EXPRESS TO EMAIL NOTIFICATIONS TO BUSINESS PARTNERS/SUPPLIERS.

IF PRINTS ARE NEEDED, PLEASE PLACE PRINT ORDER THROUGH PLAN EXPRESS WEBSITE.

ARCHITECT: IN ADDITION TO PRE-SELECTED SUPPLIERS CHECK SUPPLIER IF SCOPE IS INCLUDED IN PROJECT

SUPPLIERS:

<input checked="" type="checkbox"/> x ADT (Burglar Alarm/CCTV)	<input checked="" type="checkbox"/> x Mobile Media
<input checked="" type="checkbox"/> x American Products, Inc (API)	<input checked="" type="checkbox"/> x Morgan Li
<input checked="" type="checkbox"/> x ALU	<input checked="" type="checkbox"/> x Great Big Pictures (Marketing Vendor)
<input checked="" type="checkbox"/> x Aspecta (formerly Metroflor Corporation)	<input checked="" type="checkbox"/> x PlayNetwork
<input checked="" type="checkbox"/> x Bernstein	<input checked="" type="checkbox"/> x Pipp Mobile Storage Systems Inc
<input checked="" type="checkbox"/> x BOA FRANC GP (formerly Vintage Hardwood/8008655 Canada Inc.)	<input checked="" type="checkbox"/> x Sigler (Carrier)
<input checked="" type="checkbox"/> x Bishop Millwork & Fixtures	<input checked="" type="checkbox"/> x Shop/Works
<input checked="" type="checkbox"/> x CAP	<input checked="" type="checkbox"/> x Triad
<input checked="" type="checkbox"/> x Captiol Light	<input checked="" type="checkbox"/> x TCS Basys
<input checked="" type="checkbox"/> x Carlson Store Fixture Co	<input checked="" type="checkbox"/> x ThyssenKrupp Elevator
<input checked="" type="checkbox"/> x Checkpoint	<input checked="" type="checkbox"/> x Trane (Supplies LG)
<input checked="" type="checkbox"/> x Daltile	<input checked="" type="checkbox"/> x Tyco (Fire Alarm Monitoring/CCTV)
<input checked="" type="checkbox"/> x Fireking Security Products LLC	<input checked="" type="checkbox"/> x Vomela (Griffin Media)
<input checked="" type="checkbox"/> x General Shale	<input checked="" type="checkbox"/> x Westburne (Canada Projects Only)
<input checked="" type="checkbox"/> x Image National, Inc	<input checked="" type="checkbox"/> x Zones Infrastructure
<input checked="" type="checkbox"/> x Johnson Controls YORK	
<input checked="" type="checkbox"/> x Jorgenson Lockers	
<input checked="" type="checkbox"/> x Kendu	
<input checked="" type="checkbox"/> x Mat Depot	

BUSINESS PARTNERS

<input checked="" type="checkbox"/> x Architect Account Mgr.	Gagnon, Christina (Company)
<input checked="" type="checkbox"/> x Architect	Tyson, Todd (Company)
<input checked="" type="checkbox"/> x Construction Project Mgr.(CPM)	
<input checked="" type="checkbox"/> x General Contractor	
<input checked="" type="checkbox"/> x MEP Commissioning Engineer	
<input checked="" type="checkbox"/> x Project Coordinator (PC)	Rios, Kathryn
<input checked="" type="checkbox"/> x Sr. Project Manager - Const.	Tyson, Todd
<input checked="" type="checkbox"/> x Sr. PM Architecture	Fung, Raymond
<input checked="" type="checkbox"/> x Sr. PM Engineering	CANDOR, JONATHAN
<input checked="" type="checkbox"/> x Estimating Team	(contact)
<input checked="" type="checkbox"/> x Loeb Electric	Unassigned,Corporate Arch
<input checked="" type="checkbox"/> x Loss Prevention	Taralyn_Wass@gap.com
<input checked="" type="checkbox"/> x Loss Prevention	Melissa_Diaz@gap.com
<input checked="" type="checkbox"/> x Loss Prevention	LP_technology@gap.com
<input checked="" type="checkbox"/> x Procurement Project Analyst	Procurement Team
<input checked="" type="checkbox"/> x Store Technologies	store_technologies@gap.com
<input checked="" type="checkbox"/> x Athleta VM	Hayden_Oneay@gap.com
<input checked="" type="checkbox"/> x Athleta Marketing	Kimberly Hu (Kimberly_Hu@gap.com)
<input checked="" type="checkbox"/> x Athleta Marketing	Kelly MacDougall (Kelly_macdougall@gap.com)

Project										
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07341 ATH.7341.StationPark.NEW.2021										
(Date of Issue Set same as Title Block on drawings)										
No GC Awarded Yet	<table><tr><td>x</td><td>Athleta Operations</td><td>Eric Hunnicutt (Eric_Hunnicutt@gap.com)</td></tr><tr><td>x</td><td>Dir. of Architecture</td><td>Jason Arth@gap.com</td></tr><tr><td>x</td><td>Dir. Of Architecture</td><td>Christina_Clarke@gap.com</td></tr></table>	x	Athleta Operations	Eric Hunnicutt (Eric_Hunnicutt@gap.com)	x	Dir. of Architecture	Jason Arth@gap.com	x	Dir. Of Architecture	Christina_Clarke@gap.com
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x	Dir. of Architecture	Jason Arth@gap.com								
x	Dir. Of Architecture	Christina_Clarke@gap.com								
Architect has emailed (DWG file) Floor Plan & Reflected Ceiling Plan (No dimensions, notes, symbols, etc.) to:										
<table><tr><td>x</td><td>PlayNetwork:</td><td>(gapprojects@playnetwork.com)</td></tr><tr><td>x</td><td>Visual Ops (ATH):</td><td>(Janet_Yamashita_Difley@gap.com)</td></tr><tr><td>x</td><td>Visual Ops (ATH):</td><td>(katie_Penn@gap.com)</td></tr></table>	x	PlayNetwork:	(gapprojects@playnetwork.com)	x	Visual Ops (ATH):	(Janet_Yamashita_Difley@gap.com)	x	Visual Ops (ATH):	(katie_Penn@gap.com)	
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As-built Set -										